


**S-E-C-R-E-T**

17 January 1957

**MEMORANDUM FOR:**

**SUBJECT : War Planners' Conference**

1. A War Planners' Conference is scheduled to be held in Room 1037 K Building during the period 28 January - 8 February 1957. Representatives from all overseas War Planning Groups will be present. The program for the conference is enclosed with this memorandum.
2. In order that the conference will be of maximum value to all participants:
  - a. The agenda has been developed to provide the overseas War Planners with a forum at which views on both global and localized War Planning problems can be exchanged.
  - b. Formal presentations have been scheduled for the morning periods and discussion groups on specific or localized problems will be conducted during the afternoon periods.
  - c. In anticipation that requirements for area or functional discussions will develop, conference time and space has been held in reserve. Global Branch of War Plans Division will coordinate and make necessary arrangements in response to these requirements.
3. Digests of the formal presentations and summarizations of major discussion items will be incorporated into a Conference Report which will be made available to interested offices upon request.
4. Space limitations preclude issuance of invitations to all staff elements whose attendance might otherwise be desirable. Consequently it has been necessary to limit space allocated to your staff to one. It is requested that you inform PPC/WPD of name of your designated representative and indicate which sessions of the enclosed schedule he will attend in order that unused spaces may be allocated to other interested offices.

  
Chief, War Plans Division, PPC

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**SCHEDULE**

**WAR PLANNERS' CONFERENCE**

**28 January - 8 February 1957**

**Room 1037 K**

**Monday, 28 January 1957**

09:15 - 09:30      **Conference Opens - Administrative Announcements**  
09:30 - 09:45      **Opening Remarks**  
09:45 - 10:15      **Welcoming Address**  
10:15 - 10:30      **Break**  
10:20 - 12:00      **Global Plan and Annexes Status Report**

**Tuesday, 29 January 1957**

09:00 - 12:00      **Support Planning**  
  
                    **Introduction**  
                    **Support War Planning**  
                    **Logistics**  
                    **Communications**  
                    **Personnel**  
                    **Training**  
                    **Comptroller**  
                    **Medical**  
                    **Security**  
                    **Emergency Planning**

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